

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A, 127 East Oak Street, Juneau, WI 53039

Date: August 6, 2014

Call to order: The meeting was called to order by Chairman Rodger Mattson at 8:32 a.m. with the following members present: **Rodger Mattson, Chester Caine, Mark Roesch and Dennis Schmidt.**
Excused: Tom Nickel

Also present: Russell Freber, Director of Physical Facilities; Mary Kay Westimayer, Administrative Secretary; Jim Mielke, County Administrator, Jeff Hoffman, UW Extension Community & Economic Development.

Public Forum: None

Minutes: A motion was made by Caine and seconded by Roesch to approve the minutes of the July 7, 2014 meeting as recorded and allows the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Henry Dodge Office Building

Information was provided for the committee's consideration on repairs needed to the exterior of the HDOB. A proposal from Statz Restoration for repairs to this building was also provided.

A motion was made by Dennis Schmidt and seconded by Mark Roesch to authorize Physical Facilities to move forward with the repairs to the Henry Dodge Office Building. Motion carried.

A proposal for parking lot light repair at the HDOB is again brought before the Building Committee. Discussion on the safety concerns and the cost to replace existing lighting took place. Freber stated that Focus on energy would reimburse us approximately \$50 per LED light fixture if we went with new light fixtures. These fixtures would match the ones installed in the West parking lot. The plan would be to eliminate the lights that are no longer in a functional location.

A motion was made by Chester Caine and seconded by Dennis Schmidt to install new light fixtures in the parking lot eliminating the fixtures that are not needed and submitting receipts to Focus on Energy for reimbursement. Motion Carried.

The Henry Dodge Office Building Roof Project is now complete. Overall the project went well and came in under budget. Maintenance inspections will be done each year. There is a 30 year warranty on this roof. Maly Roofing Company out of Madison did a fine job and would be considered again if any work is needed in the future.

The committee was updated on the remodeling project at North View Heights. Bids are being accepted for two Bariatric Rooms. It would include enlarging the bathroom door opening to 42" and installing a pocket door, a heavy duty toilet and a tiled shower module. The project should take 2 to 3 weeks to complete once the bid is accepted and the doors are ordered.

Administration Building

Discussion took place on room usage at the county buildings. Jeff Hoffman, UW Extension Office, voiced his concerns on agencies using the building to further their own interests. Mattson stated that the UW office does an excellent job weeding out requests for room use. The committee emphasized that room use is for Dodge County Residents and nonprofit agencies. If there are any concerns the committee will address them on an individual basis.

The committee was informed that the HVAC Software at the Administration Building crashed recently. The system still functions but we have no control to start and stop the air controllers. The software is no

longer supported. Discussion took place on possibly adding this building to the Metasys System that we are using at the Justice Facility. More information is needed.

The Law Enforcement Memorial cement has been installed. Electricity is still needed. Some of the labor and equipment to complete this project has been donated. The dedication is scheduled for September 11, 2014.

Administration Building Air Barrier Project was discussed. Facility Engineering was here inspecting our building for over a week. There is a large amount of breeches and time will be needed to resolve how to approach each of the areas of concern. This project will be placed in the 2015 budget and will need to go out for bids. More information will be provided at the September meeting.

Justice Facility

Freber provided additional information to the committee on the need for an air conditioning unit in the south section of the Law Enforcement Center. Discussion took place and it was decided to approach this project in two phases. Phase One would be pouring the concrete pad, getting the electrical hook ups ready and moving the unit to its new location. Phase Two would be all other work needed to get the unit up and running.

A motion was made by Dennis Schmidt and seconded by Chester Caine to move forward with Phase One of this project. Motion Carried.

The jail floor in the kitchen near the dishwashing area needs repair. This will come out of the jail improvement fund. This project needs to be done in sections. Dairy panels will also be installed as the project progresses.

Other

Jim Mielke informed the committee of the resolution for the sale of the Fox Lake Property. Discussion followed about a location and space for evidence storage. Caine requested the County research whether the Pilsner property in Juneau might be available as an option for evidence/vehicle storage.

The next meeting is scheduled for Wednesday, September 3, 2014 at 8:30 a.m. in Room G46 of the Henry Dodge Office Building.

Adjournment: There being no further business to come before this committee, a motion was made by Dennis Schmidt and seconded by Chester Caine to adjourn the meeting at 9:55 a.m. Motion carried.

Respectfully submitted,


Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.